

Process for establishment of an HRA

- (1) **Pass a resolution** calling and directing the publication of a notice of a public hearing on the question of activating an HRA and authorizing it to function in the City.
- (2) **Publish a notice** of the public hearing at least once in a newspaper of general circulation in the City not less than 10 and not more than 30 days prior to the public hearing.
- (3) **Hold a public hearing.**
- (4) **Pass a resolution** pursuant to Minnesota Statutes, Section 469.003, Subdivision 1, stating the need for a housing and redevelopment authority to function in the City.
- (5) **Publish the resolution** stating the need for the HRA at least once in the official newspaper of the City, as required by Minnesota Statutes, Section 469.003, Subdivision 2
- (6) **Provide a certified copy of the resolution** of need to the office the Commissioner of the Department of Trade and Economic Development of the State of Minnesota and the County HRA..
- (7) **Obtain a certificate** from the office of the Commissioner as to the passage of the resolution of need and no objection from the County HRA.
- (8) **Mayor recommends** list for appointment as the Commissioners of the HRA. Commission members can be comprised of all Council members, all Citizens and/or a combination of both.
- (9) **Council passes a resolution** approving the Mayor's recommendation of the Commissioners of the HRA.
- (10) Once established, the **HRA completes organizing documents**, including initial organizing resolution designating Chairman and Secretary from among the Commissioners, adoption of by-laws and other rules as deemed appropriate, and taking such other initial organizational steps deemed desirable or necessary.